

SAFEGUARDING & PREVENT



GUIDANCE FOR LEARNERS

EMPOWERING INDIVIDUALS - ENRICHING COMMUNITIES

WELCOME TO HAVERING ADULT COLLEGE

We are committed to providing a safe and inclusive learning environment for all our adult learners.

This leaflet is designed to help you to understand the importance of safeguarding and preventing harm and abuse within our college community.

As part of the College community you are expected to:

- Contribute to a safe environment
- Follow Health and Safety requirements and report any concern to your teacher or one of the Safeguarding Officers
- Respect the College's facilities and resources
- Show respect and courtesy to others
- Report concerns about the welfare of others

The College will not tolerate any form of bullying including cyber-bullying.



WHAT IS SAFEGUARDING?

Safeguarding is the process of protecting adults at risk of harm, abuse or neglect.

At Havering Adult College we have a duty to ensure your safety and wellbeing while you study here.



PREVENT

Prevent is a UK government initiative designed to counteract radicalisation and extremism.

As a student at our college you play a crucial role in preventing extremism. Be vigilant and report any concerns about radicalisation or extremist behaviour. Signs may include changes in behaviour, isolation and adopting extremist ideologies.

If you suspect someone is at risk or engaging in extremist activities, report it to our Safeguarding Designated officers. Reports can be made anonymously and your confidentiality will be respected.

KNOW this isn't love.

**This is relationship abuse
Don't suffer in silence.**

If you or someone you know is experiencing abusive or controlling behaviour in a relationship then help and support is available.

**For help and support
call 0300 1234 148
www.victims-first.org.uk**



VICTIMS FIRST
Care | Empower | Recover

WHAT IS ABUSE OR NEGLECT?

Abuse or neglect is when someone does or says something which harms you. **No one has the right to abuse you.**

Abuse or neglect can be a single one off act or something that happens over weeks, months or years and it can happen in many different ways.

The list below is not exhaustive but the recent guidelines from the Government identify abuse the following:

Physical Abuse

Involves acts like hitting, pushing or force-feeding.

Financial or Material Abuse

Include theft, fraud or the misuse of someone's possessions without their consent.

Emotional/psychological abuse - Coercion

Threats, isolation, humiliation and controlling behaviours.

Sexual abuse/exploitation

Encompasses non-consensual sexual act or coercion.

Domestic abuse

Include various form of abuse within intimate relationship or family like psychological, physical, sexual, financial or emotional abuse.

Neglect

Involves the failure to provide proper care, such as food, medication or maintaining hygiene.



STAY SAFE ONLINE

- Do not share passwords personal details or photos online that can identify you.
- Check your privacy settings on social media.
- Always report offensive material/messages to the site or service provider.
- Remember you leave an electronic footprint online. Online abuse, sharing images of someone online without their permission is a criminal offence.

TELLING US

If you or someone you know is being abused or neglected or at risk of being harmed or abused, inform your teacher or the Safeguarding Team (or the police if someone is immediate at risk) immediately.

DO NOT PROMISE CONFIDENTIALITY

PASS IT ON

DO NOT TRY TO RESOLVE IT

Look for the safeguarding poster to find a specially trained member of our staff who can listen and help you. These members of staff are also listed below.

You can also contact the Havering Adult College Safeguarding Team via email:

HACSafeguarding_team@havering.gov.uk

Havering's Emergency Duty Team
Out of office hours
Please call 01708 433 999 or email:

Safeguarding_Adults_Team@havering.gov.uk
Email monitored Monday - Friday 9am - 5pm only



OUR SAFEGUARDING OFFICERS TEAM



Bradley Burton
Quality & Curriculum
Manager
Designated
Safeguarding & Prevent
Lead



Matthew Hughes
Curriculum Development
Manager
Safeguarding Officer



Cheryl Dower
Curriculum Development
Manager
Safeguarding Officer



Emma Hodgkinson
Curriculum Development
Manager
Safeguarding Officer



Natalie McAneny
Centre Support
Supervisor & Inclusions
Manager
Safeguarding Officer



Havering Adult College

472 Havering Road, Romford, RM1 4HR
01708 434955
Enquiries-AdultCollege@havering.gov.uk
www.haveringadultcollege.co.uk