

SAFEGUARDING & PREVENT



**GUIDANCE FOR LEARNERS
EASY READ**

WELCOME TO HAVERING ADULT COLLEGE

We want to provide a safe learning place for all our adult learners. This leaflet will help you to understand SAFEGUARDING (stopping from harm) within our college.

You are expected to:

- Support safe environment
- Follow Health and Safety rules
- Report PROBLEMS to your teacher or one of the Safeguarding Officers
- Respect College's resources
- Show respect to others

The College will not tolerate any form of bullying



WHAT IS SAFEGUARDING?

Safeguarding = protecting adult at risk of harm, abuse or neglect*

At Havering Adult College we have a duty to ensure your safety.



PREVENT

Prevent is a UK government initiative designed to counteract radicalisation and extremism.

As a student at our college you play a crucial role in preventing extremism. Be vigilant and report any concerns about radicalisation or extremist behaviour. Signs may include changes in behaviour, isolation and adopting extremist ideologies.

If you suspect someone is at risk or engaging in extremist activities, report it to our Safeguarding Designated officers. Reports can be made anonymously and your confidentiality will be respected.

STAY SAFE ONLINE

- Do not share passwords personal details or photos online that can identify you.
- Check your privacy settings on social media.
- Always report offensive material/ messages to the site or service provider.
- Remember you leave an electronic footprint online. Online abuse, sharing images of someone online without their permission is a criminal offence.

KNOW

this isn't love.

**This is relationship abuse
Don't suffer in silence.**

If you or someone you know is experiencing abusive or controlling behaviour in a relationship then help and support is available.

For help and support
call 0300 1234 148
www.victims-first.org.uk



VICTIMS FIRST
Care | Empower | Recover

WHAT IS ABUSE OR NEGLECT?

Abuse or neglect is when someone does or says something which harms you. No one has the right to abuse you.

Abuse or neglect can happen in many different ways:



Physical Abuse

Hitting, pushing, smacking, slapping, punching and kicking.



Financial or Material Abuse

Theft, fraud or using someone's possessions without asking.



Emotional/psychological abuse - Coercion

Threats, isolation, humiliation and controlling.



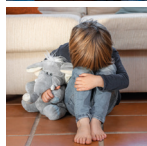
Sexual abuse/exploitation

Sexual act without consent .



Domestic abuse

Include many forms of abuse within relationship or family like psychological, physical, sexual, financial or emotional abuse.



Neglect

Involves the failure to provide proper care, such as food, medication or maintaining hygiene.

TELLING US

If you or someone you know is being abused, neglected or harmed, tell your teacher or the Safeguarding Team.

Contact the police if someone is at risk immediately.

DO NOT PROMISE CONFIDENTIALITY

PASS IT ON

DO NOT TRY TO RESOLVE IT

Look for the safeguarding poster to find a specially trained member of our staff who can listen and help you. These members of staff are also listed below.

You can also contact the Havering Adult College Safeguarding Team via email:

HACSafeguarding_team@havering.gov.uk

Havering's Emergency Duty Team
Out of office hours
Please call 01708 433 999 or email:

Safeguarding_Adults_Team@havering.gov.uk

Email monitored Monday - Friday 9am - 5pm only



OUR SAFEGUARDING OFFICERS TEAM



Bradley Burton
Quality & Curriculum
Manager
Designated
Safeguarding & Prevent
Lead



Matthew Hughes
Curriculum Development
Manager
Safeguarding Officer



Cheryl Dower
Curriculum Development
Manager
Safeguarding Officer



Emma Hodgkinson
Curriculum Development
Manager
Safeguarding Officer



Natalie McNeny
Centre Support
Supervisor & Inclusions
Manager
Safeguarding Officer



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